



Game Coordinator (Contractor Position)

Game Coordinators (GC's) are the heart of Rally & Tap Pickleball, making sure everything runs efficiently, and everyone has a blast! Our GC's know pickleball inside and out and understand what our players need. GC's attend shifts to set up and take down equipment, connect with players, share exciting marketing and event information, clarify program and league rules, and lend a hand wherever needed. Heck, they might even get a chance to play during their shifts! They're here to keep the fun going and ensure every game is a great experience!

You will succeed in this role if you are a great networker, love pickleball, and are not shy to promote upcoming programs!

ROLES AND RESPONSIBILITIES

- Monitor all games and communicate with facility staff to ensure leagues and programs run smoothly;
- Ensure games start and end on time;
- Clarify rules;
- Set up equipment and report equipment shortages to the RTP office;
- Report any incidents by 10am the next day to the RTP office;
- Promote upcoming leagues, programs, and tournaments to players during shifts;
- Maintain a professional level of conduct and interact with players to ensure they are having a great experience;
- Have fun and socialize with RTP players!

REQUIREMENTS

- Knowledge and experience playing pickleball;
- Be a positive, fun, outgoing and enthusiastic person;
- Bilingual (French/English) an asset (mandatory in Quebec);
- Set up and take down equipment
- Wearing a staff t-shirt (provided by the RTP office);
- Bringing your Game Coordinator materials to every shift: rules, players' schedule, and promotional announcements;
- Work consistent shifts during the season. This ensures the GC gets to know the facility well and creates a community with the players. In the event of an emergency or illness, coordinate your own substitutes with other GC's and notify the Manager;
- Attend all mandatory training sessions throughout the year;
- Having a sense of humour and good common sense to deal with occurring incidents (i.e. lock-outs, missing custodians, missing equipment, etc.).

We rely on our Game Coordinators to be the front line of customer service while programs are running, therefore it is critical that they remain engaged during their shift.

COMPENSATION

- Varies by city
- Discounts on programs, leagues and tournaments with Rally & Tap Pickleball and Sport & Social Club.

TO APPLY

If you are interested in applying for this position, please send your resume to hire@sportandsocialclub.ca
Please reference "RTP Game Coordinator Application – Ottawa" in the subject line.